



The Search for excellence

lloyd harrington
company profile



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Dedicated to raising the bar of excellence, Lloyd Harrington is a unique recruitment company that stands alone in the Sydney Recruitment sector.

Pursuing the search of excellence, for both the client and the candidate in the most efficient manner endeavouring to achieve satisfaction the first, and only, time.

At Lloyd Harrington we strive to live by our mission, it incorporates our beliefs and the service we endeavour to provide. This is our promise to you.



Our Service to You

When dealing with Lloyd Harrington each and every client is assigned one and only one account manager. With only one point of contact, every detail of our clients brief is registered, ensuring that no important points are lost in the translation to other consultants, guaranteeing that all factors, from ability to personality are addressed when matching clients and candidates.



Hands on, genuine, passionate, and determined, Lloyd Harrington will never settle for anything other than excellence. The consultants at Lloyd Harrington are highly energetic and committed to delivering a service that provides 100% satisfaction for both our clients and candidates.



Philosophy

Lloyd Harrington pride themselves on showcasing only compatible candidates and refuse to bombard our clients with any 'maybe' matches. Only those candidates that meet the brief are put forward, enabling our clients to meet their potential new members of staff with efficient ease and within the deadline set.



Lloyd Harrington staff are proud of the relationships that they form. By staying true to our client's brief and through careful assessment of our candidates the foundation for a long term working relationship has already been established and is free to evolve.



The perfect fit is the only fit we will achieve.

Lloyd Harrington has a pro-active approach, encouraging change and recognising that to be successful in every environment you have to monitor the worlds' best practise.



Lloyd Harrington's dedicated professionals are committed to quality business practices assuring you prompt and competent service.





Services

We specialise in permanent recruitment in specific industry sectors and concentrate on providing a knowledgeable, secure and dynamic service that stays up to date with industry trends and client needs.

Operating at all organisational levels, we manage careers in the following fields:

Accounting and Finance

At Lloyd Harrington we recognise that working in a fast paced industry, you need to dedicate your time to your business. We offer the hassle free option of doing the recruiting for your company. The following fields are just a few of the areas within Accounting and Finance that we are highly competent in recruiting for:



Accounts Assistants
Accounts Payable Clerks
Accounts Payable Supervisors
Assistant Accountants
Bookkeepers

Chief Accountants
Internal Auditors
Credit Controllers
Financial Accountants
Financial Controllers
Insolvency Specialists
Investment Accountants
Part Qualified Accountants
Payroll Officers
Qualified Accountants

Accounts Clerks
Accounts Receivable Clerks
Accounts Receivable Supervisors
Auditors (External and Internal)
Business Services Intermediates, seniors and Managers
Chief Financial Officers
Cost Accountants
Credit Specialists
Management Accountants
Payroll Managers
Project Accountants
Reconciliations Clerks
Tax Accountants
Systems Accountants
Treasury Accountants



Information Technology

Your IT & T staff provides the backbone of efficient stable environment. We will provide IT & T staff of the highest calibre, and proven technical knowledge, ensuring excellent management and support levels. We can provided IT Staff on all Tiers, with required tertiary and certifications.



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| CEO | IT Director - CIO |
| Project Managers | System Architects |
| Business Analysts | Application Developers |
| Software Engineers | System Analysts |
| ERM Specialist | Data Comms Specialist |
| Network and Systems Administrators | Project / Risk Advisory Specialists |



Legal

We are able to place lawyers from graduate through to partner level across all practice areas. We work with support staff and lawyers to assist them achieve their long term objectives. At Lloyd Harrington we maintain strong relationships with firms from all levels, from top tier to boutique, private practice and in-house corporate. Our qualified consultants are able to provide expert advice to facilitate your recruitment needs.



Private Practice Solicitors

- Junior Solicitors
- Senior Associates
- Partners
- Special Counsel

Professional Support

- Paralegal
- Legal Secretaries
- WP Operators

In-House Corporate Counsel

- Assistant Counsel
- General Counsel

Administrative Support

- Secretaries
- Personal Assistants
- Executive Assistants





Sales, Marketing and Customer Service

"Best of the Best," "Top Guns" & "Red Hot" - sound familiar? These are all relevant examples of expressions used to describe the type of candidates within the Sales & Marketing field. How often in the past have you been promised so much but delivered so little by these type of employees. Your business is a cut throat industry. So is ours!!! With our assistance we help you achieve the best by providing you with the best!!!

In your continued "Search for Excellence," below are some of the positions we excel in:

Sales Assistant

Marketing Assistant

Customer Service Representatives

Customer Service Managers

Sales Representative

Marketing Coordinator

Customer Service Supervisors

Marketing Manager

Sales Manager



Engineering, Science and Architecture

Building, designing, developing, analysing - you are in the business of making things happen. Our candidates don't just have knowledge; the people we provide are logical, methodical, experienced and motivated. We find the top people so you don't have to. Some of the areas we recruit for:

Project Managers

Office Managers and Mentors

Civil Engineers

Mechanical Engineers

Chemical Engineers

Structural Engineers

Project Architects

Design Architects

Environmental Auditors

Environmental Scientists





Building & Trade Services

Lloyd Harrington understands the importance of high quality trades people that work well within a team environment but are also able to work unsupervised. Our trades and services division is made up of competent trade's people that understand the importance of finding the highest quality of candidates available.

Some of the fields we specialise in are listed below:

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|-------------------------|----------------------|
| Architects | Estimators |
| Carpenters | Foreman's |
| Civil Construction | Plumbers |
| Construction Manager | Project Engineer |
| Contracts Administrator | Project Managers |
| Contracts Manager | Quantity Surveyor |
| Design Drafters | Resident Engineer |
| Design Engineer | Site Engineer |
| Design Managers | Structural Engineers |
| Drafters | Supervisor |
| Electrician | |

Administration and Support Staff

Your administration staff provide you with a degree of excellence and are often the first point of contact for your clients. It is for this reason that we will provide you with the best candidate for the administration position you have available. Some of the positions we recruit for are:

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|---------------------------|-----------------------------|
| Administration Assistants | Administration Coordinators |
| Administration Managers | Executive Assistants |
| Desktop Publishers | Junior Secretaries |
| Personal Assistants | Receptionists |
| Secretaries | Switchboard Operators |



Executive Search

Lloyd Harrington not only recognises the necessity of skilled excellence in a candidates chosen field. Personality, social culture and values are also acknowledged, therefore enabling our clients brief to be fulfilled and our candidates satisfied that they are perfect for any role they are interviewed for.



Lloyd Harrington only handle permanent placement, guaranteeing a level of commitment that is often missing when working with other candidate contracts.



All of our consultants are reliable, driven and competitive. They have extensive practical experience in their specific market sector and stay in touch with industry developments and trends through market research and networking.





Why You Should Use Lloyd Harrington

Our motto "The Search for Excellence" combined with our mission statement can only begin to describe the service we strive to provide. Lloyd Harrington will not only fill the vacant position, we will fill the position with the right person to suit your needs, with the right skills, qualifications and personality and we endeavour to achieve this the first time around so you will only have to go through this process once.

Some of the reasons you should use Lloyd Harrington are:

- We offer a complete solution to your needs;
- We search for both active and passive job seekers – this allows us to get all prospective candidates and better fill your available position with a wider range of candidates;
- We will maintain your confidentiality – your company will remain silent and unknown until we have a candidate who is suited to your company;
- You are assured the knowledge that no information is lost between consultants as there will only be one consultant dedicated to finding you the right person for the job;
- You are being serviced by a consultant who is personable, reliable and dedicated to your needs, someone who understands you and what you need, someone who will not waste your time with candidates who do not fit the criteria specified;
- We offer a wide range of advertising, reaching all areas of the job seeking market through print media, internet, executive database searches and networking.